



This Guide will help you move the DBServer to a new location.

## Create a Backup

Prior to doing anything with the Summit DBServer application, it is important that you first create a backup of the data folder.

Log EVERYON DBServer appli (2) and when the OK tab (3) backup name i (5) Click on the When the back	E out of Summit. ication ( <b>1</b> ) runnin the password wir to open. Click or n the box. Prefer e 'Backup' button kup is complete y	Open the DBServer b g in the bottom tray. dow opens, the pass n the 'Utilities' (4) tab red is shop name and n. (6) ou will get a message	y right clicking on the Click on 'Restore' word is: ok. Click and type in a date. Password Please enter a passa (7)	2 Restore Shutdown
TCP/IP DBServer	Status Connection Backup Database Restore Database Tune Database Remote Backup	All Rights Reserved	4     3     0K       Options     Utilities     SQL       Backup Name:     shopname070207     Image: Compression Level:       NORMAL     Image: Compression Level:     Image: Compression Level:       NORMAL     Image: Compression Level:     Image: Compression Level:       Backup     6     Image: Compression Level:	5 Shutdown

The backup will be installed in the DBServer/Backup folder.

**\*\*Note:** You will need to make sure no one is in Summit and make sure any other applications that may affect the creation of a backup are down. Those include AutoImporter, Fax Server and Email Server. Close them all.

## **Moving The DBServer**

Now that you have created a backup you will need to do the following:

Click on the 'Options' tab (1) and click on the 'Save' tab (2) and then the 'Shutdown' tab. (3) This will shutdown the DBServer application and now you can move the ENTIRE DBServer folder to the new location.

This can be done as simply as Copy/Paste or Cut/Paste. We suggest you Copy/Paste (**4**) to the new location and then go back to the original location and Delete the DBServer folder once the new location is up and running.

User Name	91		Admin Passw	ord	Save
Password:					<u>S</u> ave/Rest
Database	Dir: %PATH%	%\Data			
🖵 Enable	Fax Server	Enable Email Serve	er Configure (	Email	
				RI RI	un on Startup
Session:	Single Se	ssion 💌		∏ Lo	g Transactions
Port:	9000			∏ Lo	g Errors
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## Restoring the DBServer

Open up the DBServer folder and double click on the DBServer.exe application. (1) This will launch the DBServer in the lower tray of your computer. Open the DBServer as you did before and click on the 'Utilities' tab. (2)

Click on 'Restore Database' (3), highlight the backup you created (4) and click 'Restore All.' (5) This will restore your most recent backup.

**Note:** The backup is created and restored to prevent database corruption during the server move.

volume Your users should be able to login unless the IP Address has  $(\bullet)$ 10:53 AM changed. **Y** TCP/IP DBServer - 0 X Status Connections Transaction Log Utilities SQL Backup to Restore: Φ Backup Database Backup List: 2 60new 072807 shopname070207 kraft03-01-07 Sel Restore Database kyle Files: kyle072807 db\_Accounts.DAT DB Tune Database new60 ^ db\_Accounts.IDX db\_Alias.DAT shopname070207 Remote Backup db\_Alias.IDX 0 db Appointments.DAT db\_Appointments.IDX v TCP/IP DBServer Restore ALL Restore Selected Status Transaction Log Options Utilities SQL 6 TCP/IP Database S sion 4.0.0.3 **CP/IP DBServel** DB Engine Version: 2.591 Copyright 2000-2001 All rights reserved. Transaction log: c:\dbserver\dbserver.log Shutdown Database: C:\DBServer\Data red Server IP Address: 70,102,165,137 Port: 9000 Number of connections: 9 Sessions: Single Session Now accepting requests Start Time: Monday July 16, 2007 07:41:31 Plugins: None Enabled Shutdown Copyright 2000-2001, All Rights Reserved.

If your IP Address has changed – you can tell by looking in the 'Status' tab (6) – you will need to go to each workstation and change the IP Address to match the DBServer IP address (7) for each user to log in.



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## **Restoring Client Connections**

If your IP Address has changed you will need to go to each workstation and change the IP Address to match the DBServer IP address for each user to log in. If the IP address is not configured correctly on each workstation, you will not be able to log in to Summit from that workstation.

Double click the Summit icon on your computer desktop

The "Summit Login" window will appear.

Simply look at the 'IP Address' link in blue (1) to make sure it matches the DBServer IP Address. If it does not, click on the link (1) and a dialog box will open.

This will allow you to change your IP Address to match your DBServer.

Summit COPS	192	×
	User Name: summit	
	Password: *****	
A CONTRACTOR OF THE	Module: Administration	•
	Location: server	-
Contraction of the local division of the loc	IP Address: 70.102.165.137 Por	<u>t:9000</u>
Software Version: 6.0.0.20 Copyright 2005, All Rights Reserved.	Login Logo	out

Click on the field you would like to change (2) and then click the 'check mark' (3) to save your change.

Do not insert any user names or passwords into these fields. (4)

